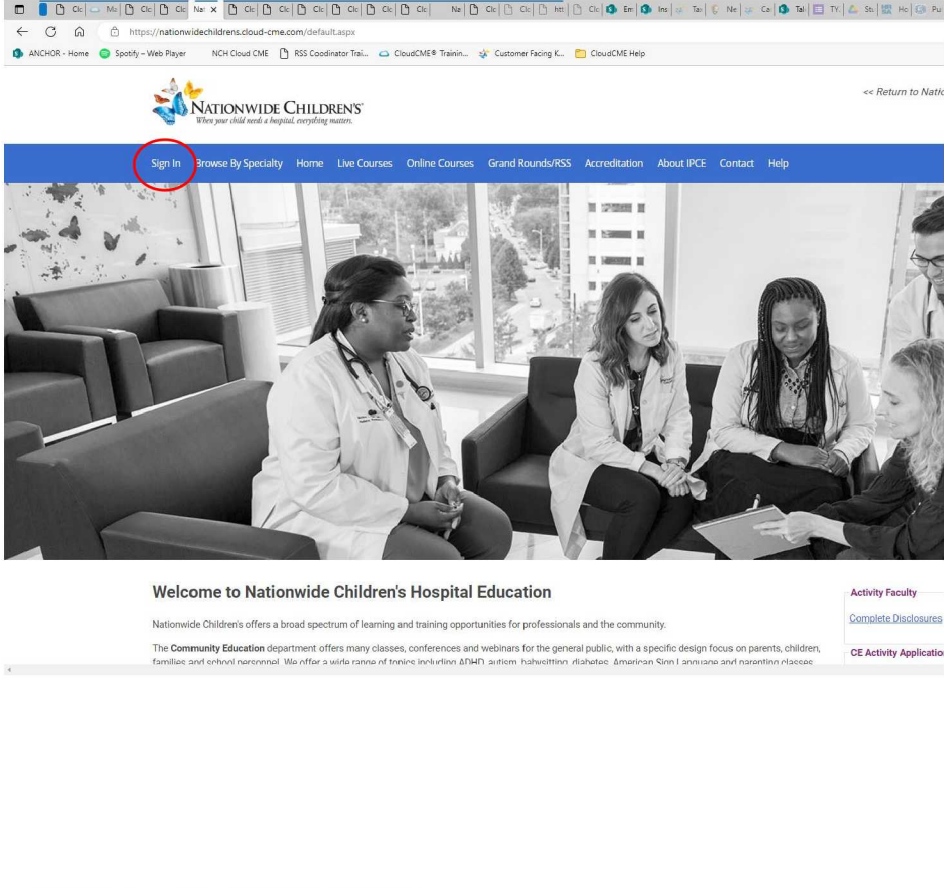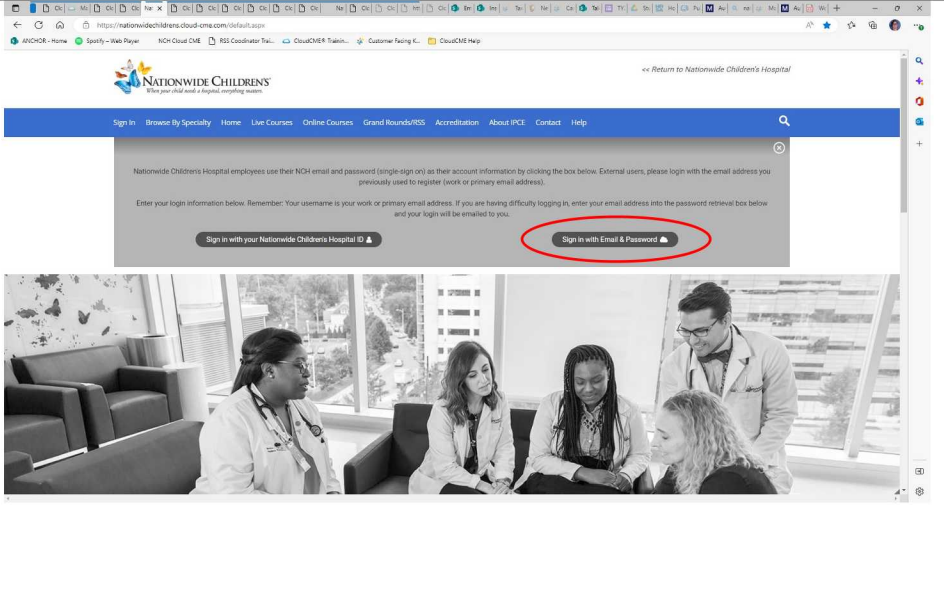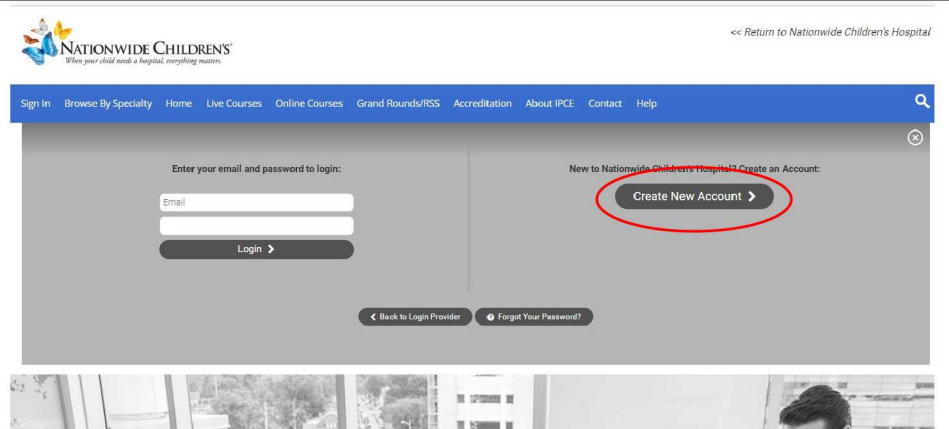# Creating a Cloud CME Account as an External User (not an NCH Employee)

Instructions	Screenshot
Step 1: Click the link to get started: https://nationwidechildrens.cloud-cme.com/ Then, click the "sign in" button on the CloudCME page on the NCH website.	
Step 2: Select the "sign in with email and password" option.	

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Step 3: From the screen that populates, select "Create new account."	
Step 4: On the next page, add your primary email address. This can be a personal address or one through your employer, practice, etc. Add the first and last name you'd like associated with your account and pick a password that meets the requirements. Make sure the passwords match. Select your degree(s) and profession from the dropdown menus. For degree: select the most advanced degree that relates to your profession. For profession: select all that apply. Once all that information is entered, select "create account" and it should direct you to the welcome page. From there, you should be able to view upcoming events and register for those you'd like to attend.	
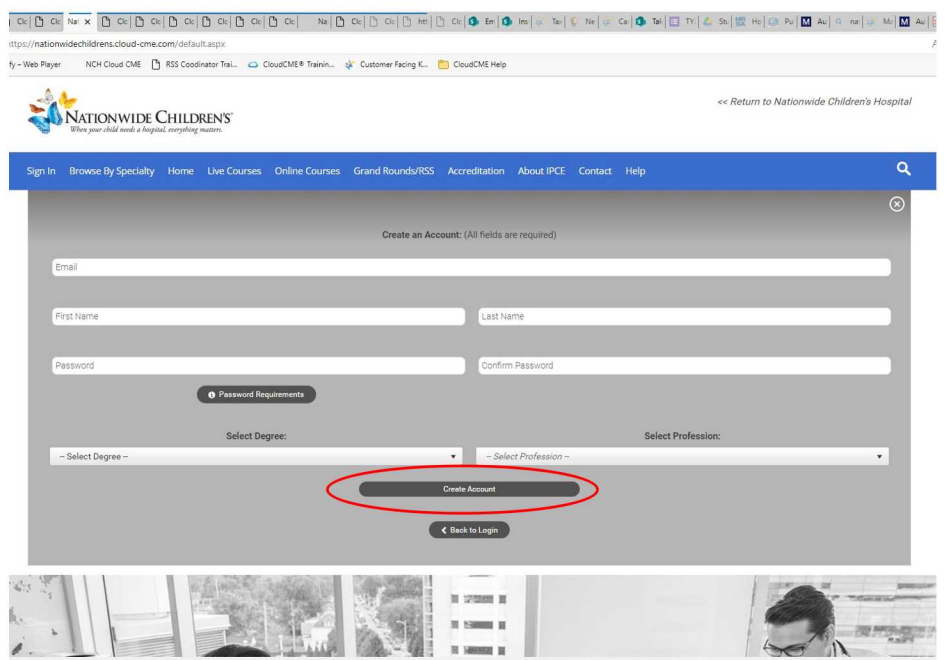
For further assistance, please contact us at IPCE@nationwidechildrens.org